



# Gautam Buddha University

## Examination Rules

Students are advised to report in the Examination Hall 15 minutes before the commencement of the examination.

- Once the Examination has started no candidate shall be admitted without the permission of the Invigilator/Coordinator.
  - No student shall be allowed in the Examination Hall after **15 minutes** from the commencement of the examination.
  - Students arriving late shall not be given any extra time.
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- **No Supplementary or “B” answer sheets will be issued in the examination.**
  - **Except in case of emergencies, no student shall be allowed to have any break during the first 45 minutes and the last half an hour of the Examination.**
  - Any student wishing to permanently leave the Examination Hall in the last half an hour of the Examination must submit the answer booklet and seek permission of the invigilator before leaving the Examination Hall.
  - Students are neither allowed to communicate with other candidates during the examination, nor to seek any advice or guidance from invigilators regarding meaning or interpretation of any part of the question paper.
  - Carrying mobile phones and any electronic storage and retrieval devices is strictly prohibited during the examination.
  - Scientific calculators are allowed. However, calculators with memory, programmable calculators, book readers, and laptops are not allowed.
  - Any act of behaviour that may distract other candidates shall be strictly prohibited in and around the Examination Hall.
  - The Examination Section will supply all necessary examination materials. No student is allowed to bring any paper, books, notes or any other objectionable material into the Examination Hall. However, candidates can use their own bottle of water.
  - Students are not allowed to carry away any examination answer sheet, blank or used, from the Examination Hall.
  - All personal belongings shall be left in the reception area of the School. University shall not be responsible for any loss of belongings.
  - Use of unfair means in examinations will be treated as a serious disciplinary offence and will be strictly dealt.

*Shitpa Pal*  
University Coordinator, Examination  
3/5/16