



# Gautam Buddha University

Greater Noida, Gautam Budh Nagar, U.P.

Ref. No. GBU-012/DSA/2025-764

Date- 25/07/2025

## **::Online Hostel Allotment (2<sup>nd</sup> Year Onwards)::**

Dear Students,

We as 'GBU family' make all efforts to provide you a safe, hospitable and academically lively environment while offering you to stay in the hostels. Allocation to the hostel for all students (2<sup>nd</sup> Year Onwards) will be made from **27-07-2025 (02:00 PM) to 31-07-2025 (05:30 PM) through the Online Hostel Management System (OHMS)** which can be accessed through <https://hostels.gbu.ac.in/ohms>.

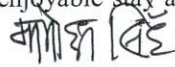
- Students need to login to OHMS (Online Hostel Management System) using their already registered Roll Number/Enrollment Number and Password. Subsequently, the students can choose the room of their choice and get it allocated.
- Please note that hostel allotment will be made through OHMS only.
- For details regarding hostel allotment, please refer to the key details given below.
- In case of any assistance, please drop an E-mail at: [hostels@gbu.ac.in](mailto:hostels@gbu.ac.in)

Wishing you all a happy and memorable stay.

### **Key Details:**

1. **Allotment Date:** The Online Hostel Allotment will begin on 27/07/2025 (02:00 PM) and will continue up to 31/07/2025 (05:30 PM).
2. **Eligibility:** All 2<sup>nd</sup> Year and onwards students are eligible for online hostel allotment subject to the academic promotion and fee payment.
3. **Accessing the System:**
  - a. Visit the University's Hostels Website [<https://hostels.gbu.ac.in/ohms>] and login to the OHMS Student Portal.
  - b. Login yourself using Enrollment Number/ Roll Number and Password. **Allotment will be done on first come first serve basis.**
4. **Allotment Procedure:**
  - a. Pay Your Academic, Hostel, Mess and Common Fees (ONLINE Mode) as applicable (Please refer to Order: GBU-002/Admn./7.7/2025-26/3522 dt. 01/07/2025 as issued by Finance Office). Payment made in a different mode may take upto two working days for the update.
  - b. Login to the OHMS System using Enrollment Number/Roll Number and Password.
  - c. Book your hostel room and select your preferences for room sharing (In case of girls only).
  - d. There are limited number of Double Seater Rooms for **Female Students** and request of the same will be approved only on **First Come First Serve basis**. Request for Double Seater Up-gradation can be raised from Chief Warden (Female) Office. After subsequent approval and as per the availability of Double Seater rooms, it will be updated from Chief Warden (Female) Office.
  - e. After successful booking, download Hostel Intimation Slip and respective forms (Form-A, Form-B, Declarations & Items Checklist, Undertaking: Anti-Ragging, Undertaking- General Rules and Regulations, Medical Information Form) from your dashboard.
  - f. Take the printout of all forms along with hostel intimation slip.
  - g. Fill all-star marked fields in the form manually and duly sign all the forms (Signature by parent/guardian also required).
  - h. Report in the hostel allotted to you on 28/07/2025 or 29/07/2025 along with duly signed forms for final document verification and take possession of your room.
  - i. Hostel Office will provide you the Mess Card to be used for dining purpose after processing of filled forms.
  - j. Room once allotted online is not-transferable.
5. **Support:** For queries related to Accounts, email to: [accounts@gbu.ac.in](mailto:accounts@gbu.ac.in) and for any technical queries related to OHMS Portal, email to: [hostels@gbu.ac.in](mailto:hostels@gbu.ac.in)

We are excited to have you on the campus and hope you have an enjoyable stay at Gautam Buddha University.

  
25.07.25  
(Dr. Manmohan Singh Shishodia)  
In-charge Student Affairs  
In-Charge Student Affairs  
Gautam Buddha University