



Gautam Buddha University

Greater Noida, Gautam Budh Nagar-201312

Rolling Advertisement for Expression of Interest for the Empanelment of Advocates

Advertisement No. GBU/Admn./2026/..07

Date: 30.07.2026

The Registrar, Gautam Buddha University invites applications from the advocates of Uttar Pradesh and Delhi for empanelment to represent Gautam Buddha University before various Courts on existing fee-schedule for a period of 03 (Three) years. The essential and desirable qualifications are as under:

Essential Qualifications:

1. The advocate must have obtained bachelor's degree in law from the College / Institute/ University duly recognized by the Bar Council of India.
2. The advocate must be registered/ enrolled with the Bar Council of Uttar Pradesh/Delhi with minimum practice experience of 05 (Five) years, under Advocate Act, 1961.
3. The advocate has not been barred/ blacklisted by any institution and have advised more than one educational institution.
4. No civil or criminal contempt proceeding is or has been initiated against the applicant/ advocate in any Court of Law.
5. No disciplinary proceeding is pending / has been pending or initiated against the advocate concerned either by State Bar Council(s) or Bar Council of India.
6. He/ She is not or has not been declared insolvent.

Desirable Qualifications:

1. Have experience of conducting litigation of Service and Labour Laws.
2. Have at least 5 reported judgments.
3. Preference will be given to Advocate-on-Records of the Supreme Court of India.

Documents to be submitted along-with application:

1. Covering Letter
2. Curriculum Vitae
3. Copy of the degree-in-law, enrolment certificate and other qualifications
4. Proof of empanelment with other institutions, if any.
5. Affidavit to the effect that the applicant-advocate has not been debarred and / or blacklisted from any institution and that no disciplinary proceeding is or has been initiated against the applicant; and no contempt proceeding - whether civil or criminal has been initiated or pending against the applicant.

The University reserves the right to relax any of the eligibility conditions, including experiences and other terms and conditions, in exceptional cases, subject to the approval of the **Competent Authority**.

Applications in a closed envelope must reach the Office of Registrar, Gautam Buddha University either through Registered Post/Courier or By Hand along with the hard-copy of the application and all required supporting documents. The application must be addressed to the Registrar Gautam Buddha University, Greater Noida, Gautam Buddha Nagar 201312 U.P.

Also, Gautam Buddha University reserves the right to terminate the expression of interest at any time and again call for the expression of interest.

Sd/-
REGISTRAR

30/07/2026

**Gautam Buddha University
Greater Noida**

Professional Fee for Empanelment of Advocate

EMPANELMENT RATES FOR HON'BLE SUPREME COURT		
	Appearance In Supreme Court	Amount (Rs.)
1.	Effective Hearing including defending	12,500.00
2.	Non effective hearing	6,000.00
3.	Drafting of SLP/Writ in Supreme Court and High Court	19,000.00
4.	Drafting of reply in Supreme Court	12,500.00

EMPANELMENT RATES FOR HON'BLE DELHI HIGH COURT		
	Appearance IN Delhi High Court & Tribunals	Amount (Rs.)
1.	For Effective Hearing	7,500.00
2.	Non effective hearing	4,000.00
3.	Drafting of Appeal and Writ in Delhi High Court and Tribunals	15,000.00
4.	Drafting of Reply, Counter, Rejoinder in Delhi High Court and Tribunals	10,000.00
5.	Drafting Misc. Applications	3,000.00

EMPANELMENT RATES FOR SUBORDINATE COURTS/DISTRICT COURTS		
	Appearance In Subordinate Courts	Amount (Rs.)
1.	For Effective Hearing	6,500.00
2.	Non effective hearing	3,000.00
3.	Drafting of petitions in Subordinate Court	12,000.00
4.	Drafting of Reply, Counter, Rejoinder, Replication	10,000.00
5.	Drafting Misc. Applications	4,000.00
6.	Clerkage per case	10%
7.	Translation of documents, Photocopy & Preparation of Paper-Book	Bill as in original
8.	Court fee	As per original

EMPANELMENT RATES FOR HON'BLE ALLAHABAD HIGH COURT		
	Appearance in Allahabad High Court & Tribunals	Amount (Rs.)
1.	For Effective Hearing	7,000.00
2.	Non effective Hearing	3,500.00
3.	Drafting of Appeal and Writ	7,000.00
4.	Drafting of Reply, Counter, Rejoinder	7,000.00
5.	Drafting Misc. Applications	3,000.00
6.	Vakalatnama	As per actual
7.	Clerkage (10%)	10%
8.	Miscellaneous/ Translation of documents, Photocopy & Preparation of Paper-Book	As per actual

Final
30/07/2026