



Gautam Buddha University

Greater Noida, Gautam Budh Nagar, U.P.

Recruitment of staff (maintenance)

Direct Recruitment/Retired officials

Advt. No.: GBU/Admn./2022/02

Dated: 01 July 2022

The Gautam Buddha University invites application to fill up the following posts for direct **recruitment/retired officials** on contractual basis with consolidated salary for the period of 02 years. Interested candidates may send their applications in the prescribed format through Speed Post/Registered Post/Courier only to “**The Registrar, Gautam Buddha University, Greater Noida, Gautam Budh Nagar-201312 (UP) India**” on or before 21 July 2022 by 5:30 PM.

Name of Post	Number of post	Consolidated Salary Per month	Essential, desirable qualification and experience as per University Ordinance
Assistant Engineer (Civil)	01(OBC)	Rs. 42000/-	Essential: Graduate in Electrical/Civil Engineering with at least 60% marks or equivalent from a recognized University/Institute with at least 3 years of relevant experiences. OR Desirable: Knowledge of working in computerized environment. Mode of Exam/Test for direct: Written Test and Interview. Age limit: 40 years
Assistant Engineer (Electrical)	01 (UR)	Rs. 42000/-	
Junior Engineer (Civil)	02(01OBC) (01 UR)	Rs. 32000/-	Essential: Diploma/Degree in Electrical/Civil Engineering with at least 55% marks or equivalent from a recognized University/Institution. 03 years of relevant working experience in an established organization in case of Diploma holders. Desirable: Knowledge of working in computerized environment. Mode of Exam/Test direct: Written Exam/Interview. Age limit : 40 years
Junior Engineer (Electrical)	02(01OBC) (01 SC)	Rs. 32000/-	

Fire-Cum-Security Officer	01 (UR))	Rs. 42000/-	<p>Essential:</p> <ol style="list-style-type: none"> 1. A Graduate or an equivalent qualification from a recognized University/Institution. 2. At least 10 years experience in Police/Para-Military Forces/Armed Forces not below the rank of Sub-Inspector (Exe)/Subedar or an equivalent position with Exemplary service. 3. Holding a Valid Driving License to ride Jeep/Moter Cycle. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Completion of a course in Fire Fighting or Unarmed Combat Course in Army or Para- Military Force. 2. Should able to speak English and Hindi. <p>NOTE:</p> <ol style="list-style-type: none"> 1. Selection will be done on the basis of endurance, driving test of Motor Cycle followed by an interview. 2. The selected candidate has to wear uniform after joining the University service. 3. The selection committee may co-opt one suitable Group 'A' Police officer or Commissioned Officer from Armed Forces of the Union as Expert member. <p>Mode of Exam/Test direct: Written Test and Interview. Age limit for direct recruitment: 40 years</p>
Technical Assistant	01 (UR)	Rs. 25000/-	<p>B.Sc. IT/CS/B.Tech/BCA/MCA/03 year diploma in Computer and related field from any recognized Institute/University with at least 50% marks or equivalent grade. 05 year experience in relevant field in case of Diploma, B.Sc./BCA</p> <p>OR</p> <p>ITI certificate in relevant subject from any recognized Institute/University with at least 50% marks or equivalent grade. 05 years experience in relevant field.</p> <p>Age limit for direct recruitment: 40 years</p>

सेवानिवृत्त कार्मिकों को आवेदन करने हेतु शर्तें:

1. अभ्यर्थी जिस पद के लिए आवेदन कर रहा है, वह न्यूनतम समकक्ष पद से राज्य सरकार अथवा केन्द्र सरकार के विभाग से सेवानिवृत्त हुआ हो।
2. समस्त पदों के लिए अभ्यर्थी न्यूनतम डिप्लोमा धारक (अथवा समकक्ष) होना चाहिए।
3. रख-रखाव (भवन/विकास कार्य) के कार्यों के अनुभव वाले अभ्यर्थियों को प्राथमिकता दी जायेगी।
4. भत्ते एवं अवकाश विश्वविद्यालय के नियमानुसार देय होंगे।
5. उपरोक्त समेकित वेतन के अतिरिक्त इन्हें अर्हतानुसार विश्वविद्यालय परिसर में आवास अनुमन्य होगा जिसमें आवासित होना अनिवार्य होगा। कर्मियों को भवन का नियमानुसार लाईसेंस फीस तथा वास्तविक बिजली का भुगतान करना होगा।
6. अभ्यर्थी की आयु 65 वर्ष से अधिक न हो एवं वह भारत देश का नागरिक होना चाहिए।
7. समस्त प्राप्त आवेदनों की स्कूटनी के पश्चात् साक्षात्कार आयोजित किया जायेगा। अन्तिम चयन प्रार्थी के योग्यता/अनुभव/साक्षात्कार के आधार पर किया जायेगा।
8. आवेदक की किसी प्रकार की जाँच लम्बित नहीं होनी चाहिए, इस आशय का शपथ पत्र संलग्न करना आवश्यक है।
9. अभ्यर्थी को आवेदन पत्र के साथ फिटनेस (चिकित्सा प्रमाण पत्र) संलग्न करना आवश्यक होगा कि वह शारीरिक रूप से स्वस्थ है। फिटनेस प्रमाण पत्र एक वर्ष की कार्य सेवा पूर्ण करने के उपरान्त पुनः प्रस्तुत करना होगा। चिकित्सा प्रमाण पत्र सरकारी अस्पताल के चिकित्साधिकारी जो कि Dy. CMO से कम स्तर का न हो, के द्वारा जारी किया गया होना चाहिए।
10. संविदा की अवधि तैनाती की तिथि से दो वर्ष होगी परन्तु एक वर्ष की सेवाओं को पूर्ण करने के उपरान्त सेवा अवधि के ऑकलन तथा फिटनेस प्रमाण पत्र प्रस्तुत करने के पश्चात् एक वर्ष बढ़ायी जा सकती है।
11. आवेदक को सेवानिवृत्ति का प्रमाण पत्र संलग्न करना अनिवार्य होगा।
12. वर्णित पदों की संख्या घटाई अथवा बढ़ाई जा सकती है। मात्र अर्हतायें पूर्ण किये जाने के आधार पर आवेदक द्वारा नियुक्ति हेतु दावा नहीं किया जा सकेगा। नियुक्ति के सम्बन्ध में सक्षम प्राधिकारी का निर्णय अंतिम होगा।

GENERAL INSTRUCTIONS TO THE CANDIDATES

1. Eligible and desirous candidates may send application from (on prescribed format) along with all relevant documents for one or more post(s) through Speed Post/Registered Post to the Registrar, Gautam Buddha University, Greater Noida, Gautam Buddha Nagar 201312 U.P. latest by **21 July, 2022 till 05.00 P.M**
2. Candidates have to make sure that they are fully eligible for any particular post they are applying for and the original certificates/documents in support of the information furnished in the application form are to be provided at a late stage of recruitment process. No deviation, whatsoever, from the filled-in details will be entertained under any circumstances.
3. Candidates are advised to write the information carefully in the application form. University will neither be responsible for any wrong information furnished by the candidates(s) shall be solely responsible for the information filled in the application form. No change/deviation, whatsoever, will be entertained.
4. The University reserves its right to place a reasonable limit on the total number of candidates to be called for selection process based on higher parameters over and above the essential qualification. Fulfillment of qualifications per-se-does not entitle candidates to be called for selection process.
5. **Call letter to short-listed candidates and any further information will be sent through email only.** No other mode of communication will be adopted, so before sending the application form, candidates are required to have at least one working email which will be used during the entire selection process.
6. The University reserves the right not to fill up the posts, cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final and binding.

7. Any modification/correction/addition etc., if any, related to the Advertisement and or related to the recruitment process will be uploaded in the University website only. No other means of communication will be used for the same. Therefore, the candidates are advised to periodically visit the University website for updates, if any.
8. The University reserves the right to assign/transfer the selected candidates to any section/department within the university and appointment will be offered accordingly.
9. All qualification obtained by the candidates should be from any recognized University. The University reserves the right to relax any of the qualification/experience in exceptional cases. Any experience gained after the minimum qualifying degree/diploma will only be taken into consideration. The University may verify the antecedents and documents submitted by candidate during the tenure of his/her service. In case, it is detected that the documents submitted by the candidates are fake or the candidates has a clandestine antecedents/background and has suppressed any information, then his/her service shall be terminated and legal action may also be initiated against such candidates/employee.
10. No TA/DA will be paid for appearing interview/ written/skill tests for any posts.
11. Regular employees/persons serving in Govt./Semi Govt./PSUs should send the complete application along with all relevant supporting documents along with copy of NOC.
12. Please note that admission to written test is purely provisional. Before appearing for the practical test/computer test, skill test, if any, details of the candidates may be verified with original certificate. Candidates may be allowed for further recruitment process only if they provide satisfactory documentation matching with the data provided in the application form. Failure to do so shall make the candidate ineligible to appear for further recruitment process.
13. Selected candidates will submit an Undertaking that they will reside in house/flat provided in the University campus on payment of requisite charges 7 days a week (24hrs.) and required to remain available as and when required.
14. (a) University will not responsible for any technical delay.
(b) Interim correspondence/enquiries shall not be entertained or replied to.
(c) Any attempt to influence the recruitment process whatsoever will lead to disqualification of candidate.
15. In case of any dispute, decision of the Vice-chancellor, Gautam Buddha University shall be final.

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Gautam Buddha University

Greater Noida, Gautam Budh Nagar (U.P.)

Recent
Photograph

Application form for Maintenance Staff
On Contractual basis
Advertisement no: GBU/Admn/2022-02

IMPORTANT	:-	To be filled by the Candidate
Post Applied for	:-

1. Name (in block letters) : -----
2. Father's/Husband's Name : -----
3. Date of Birth : -----
4. Category : -----
5. Gender : -----
6. Marital Status : -----
7. Date of Superannuation : -----
(Pl. attaché Superannuation Certificate)
8. Highest Qualification : -----
9. Mobile Number : -----
10. E-mail ID : -----
11. Postal Address : -----

12. Permanent Address: : -----

(Signature of candidate)

(U)

13. Academic Qualifications Record:

S.No.	Exam	Board/University	Year of Passing	%of marks	Div./Grade
1					
2					
3					
4					
5					
6					

(Enclose self attested copies of certificates for all the above mentioned academic qualifications.)

14. Experience in job and maintenance works with type & period:

S.No.	Name of Organization	Designation	Type of maintenance work (if any)	Duration		Total years of experience	Achievement (if any)
				From	To		

(Enclose self attested copies of all the above mentioned experience certificate)

15. State any other information not covered elsewhere (Please attach a sheet, if required)

DECLARATION TO BE SIGNED BY THE CANDIDATE

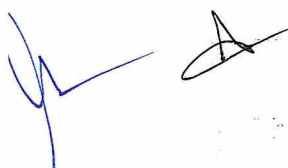
I hereby declare that the details given above are correct to the best of my knowledge and belief. I declare that in case an opportunity is given, I shall join Gautam Buddha University, Gr. Noida Gautam Buddha Nagar within..... days. I understand that if any information provided above is found to be false or inaccurate my candidature shall be treated as cancelled.

Signature

(Name

Place:.....

Dated:.....



(Vin)