



EXPRESSION OF INTEREST FORM

CONTRACT FOR RUNNING AND MANAGING THE e-RICKSHAWS
AT GBU PREMISES FOR A PERIOD OF THREE YEARS

EOI	CONTRACT FOR RUNNING AND MANAGING THE e-RICKSHAWS AT GBU PREMISES FOR A PERIOD OF THREE YEARS
Opening Date of EOI	21.11.2025
Last date & Time of EOI Submission	18.12.2025 upto 3.30 p.m.
Technical EOI Opening Date, Time & Place	18.12.2025 at 04.30 p.m. Venue: Conference Room of the Registrar Office, 1st Floor, Administrative Building, G.B.U., Gr. Noida. (Bidder/authorized representative of bidders may attend the bid opening proceedings on the above mentioned day and time).
Time of Completion	Three Years
EOI DOCUMENT COST	Rs.5000.00 (Rupees Five Thousand Only- incl. of GST) – NON REFUNDABLE
EARNEST MONEY DEPOSIT	Rs.10,000.00 (Rupees Ten Thousand Only)- (Refundable)
Bid System	Two Tier
Bank Account Detail for submission of Tender Fee and Earnest Money Deposit (through NEFT/RTGS only)	Punjab National Bank, Gautam Buddha University, Greater Noida (U.P.) A/C No. 6660000100000681, IFSC Code: : PUNB0666000

TERMS & CONDITION OF CONTRACT FOR RUNNING AND MANAGING THE e-RICKSHAWS AT GBU PREMISES FOR A PERIOD OF THREE YEARS

1.0 ELIGIBILITY

- 1.1 Any person, trust, firm, company or registered co-operative society of Indian Origin may submit proposal.
- 1.2 The person/firm submitting proposal should be competent and ready to enter into contract.
- 1.3 Offer should be submitted in two parts, in two separate envelopes; 1) **Technical Bid** and 2) **Financial Bid**. These two envelopes shall be sealed in a common cover and addressed/sent to “**The Registrar, Gautam Buddha University, Greater Noida, Gautam Budh Nagar -201312 (U.P.)**” super scribing “**EOI against Tender Advt. GBU/S&P/06/2025 dated 20.11.2025, Name of work : CONTRACT FOR RUNNING AND MANAGING THE e-RICKSHAWS AT GBU PREMISES FOR A PERIOD OF THREE YEARS** so as to reach us on or before last day of submission.
- 1.4 A copy of PAN, GST/IGST registration certificate.
- 1.5 The vendor shall submit an affidavit (duly notarized) on Rs.10/- stamp paper as per below format only (***the affidavit issues date/notarize date should not be earlier then the tender advertisement date***):

“I/We hereby confirm and declare that M/s. proprietor/partner(s) is/are not blacklisted/de-registered/debarred by any Government department/Public Sector Undertaking, Universities, Institution and College or any other reputed organization for which we have executed/undertaken the works/services during the last four financial years

Deponent Signature”

2.0 HOW TO APPLY

The applicant may use the Bid Application form of this document.

3.0 ACCEPTANCE OF PROPOSAL

The Competent Authority of the University may without assigning any reason, withdraw all offer at any stage.

The committee/authorized official is responsible for finalization of the order may accept or reject any offer including the best proposal after considering all other aspects. A proposal cannot be withdrawn once made.

23.0 LIABILITY TO PAY TAXES

All Government taxes due to the Commercial work or activity is to be borne by the allottee.

25.0 **OTHER CLAUSES**

- 25.1 The bids will be opened on scheduled date and time in the presence of the bidders/authorized representatives of bidders. Bidders intending to attend the EOI opening should intimate in advance.
- 25.2 The bidders will not be allowed to withdraw their bids and if they do so their earnest money will be forfeited.
- 25.3 The EMD of the successful bidder will be refunded after getting the "Security Deposit i.e. 3% of the total contract value". The Security Deposit shall be deposited in the form of Demand Draft/Pay Order/FDR only, pledged in favour of "Gautam Buddha University" and payable at Delhi/Noida/Gr. Noida within seven days from the date of acceptance of the EOI. The EMD of the unsuccessful bidders will be returned to the firm(s) immediately after finalization of the EOI. No interest will be paid on EMD in any case.
- 25.4 Offered prices should be valid for at least 180 days from the last date of receipt of tenders.
- 25.5 The GBU reserves the right to award job between the multiple bidders based on the L-1 firm
- 25.6 Subletting of the contract is not allowed in any case.
- 25.7 Initially the contractor shall start, run and manage the 10 e-rickshaws. The quantity may be increased with the written permission from the Competent Authority.
- 25.8 The contractor shall collect the annual fare from the agreed student directly and create a mechanism for the smooth ridding facility to the students.
- 25.9 The University administration will provide the route with the start and end timing to the contractor and the same shall be bound to the contractor.
- 25.10 The University will provide the sufficient charging points to the contractor and the applicable electricity charges shall be borne by the contractor.
- 25.11 The contract will generally be valid for three years which can be extended on mutual consent to a period as decided by the competent authority of GBU. However, the Contract holder reserves the right to accept or not to accept the extension.
- 25.12 There will be no upward change in the price structure during the initial contract period except when statutory levies are made applicable by Govt through notifications/regulations. However, if there happens to be a downward revision in prices during the contract period, the benefit of the price reduction shall be passed on to the beneficiary by the contract holder. The University reserves the right to renegotiate the price with the contract holder.
- 25.13 The Competent Authority of the University reserves the right to make such additions/alteration or modification in terms and condition of the work as necessary from time to time.
- 25.14 . All legal proceedings, if necessity arises to the University may be any of the parties (University or Contractor/Supplier) shall have to be lodged in the courts situated at Distt. Gautam Budh Nagar and not elsewhere.

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**“APPLICATION FORM FOR CONTRACT FOR RUNNING AND MANAGING THE e-
RICKSHAW AT GBU PREMISES FOR A PERIOD OF THREE YEARS”**

Name of the Applicant/Organization with complete address	
Pl. mentioned whether a Government Company / Public Ltd. / Private Ltd. / Partnership / Proprietorship/Individual etc. if not individual than attach self-attested registration copy.	
PAN registration Number (please attach the self-attested photocopy)	
GST / IGST registration Number, if any (please attach the self-attested photocopy)	

DECLARATION

I/We hereby declare that the information given in the bid by the undersigned is correct and fulfill all conditions as published in the tender document.

ACCEPTANCE

I/We accept the above terms and conditions and shall comply with them strictly and I/we, am/are submitting the following documents for the consideration of my/our participation in the bid.

(SIGNATURE OF THE PARTICIPANTS)
WITH SEAL

NAME:

ADDRESS :.....

Tel./Mobile No.:

Email ID :

**“FINANCIAL BID FOR CONTRACT FOR RUNNING AND MANAGING THE e-
RICKSHAW AT GBU PREMISES FOR A PERIOD OF THREE YEARS”**

Name of the Applicant/Organization with complete address	
Offer Fare (in Rs.) – incl. of GST & other Govt. levies	 (per student for three years)

Total cost of the offer is Rs. _____ in words (Rupees _____
_____. I abide
by all the terms & conditions of the tender.

(SIGNATURE OF THE PARTICIPANTS)
WITH SEAL

NAME:

ADDRESS :

Tel./Mobile No.:

Email ID :