

LETTER OF UNDERSTANDING (LoU)

Between

Federation of Indian Chambers of Commerce and Industries

&

Gautam Buddha University, Greater NOIDA

This document constitutes an agreement between FICCI's Model Career Centre (MCC) leveraged as Centre of Excellence(CoE) for Career Counselling and Gautam Buddha University, Greater NOIDA

1. Preamble: -

FICCI and Ministry of Labour & Employment, Govt. of India have signed up for setting Model Career Centre(MCC) at Greater NOIDA under its National Career Service Project (www.ncs.gov.in). FICCI is leveraging the Model Career Centre by setting up Centre of Excellence (CoE) for Career Counselling at Greater NOIDA to address poor employability and career advisory hereinafter considered as "project" and "CoE".

It is important to recognise the potential for strong linkages between education and industry to promote excellence in research and innovation. Realizing the need for strengthening business and education links, particularly in the development of areas of capacity building, talent development, enabling environment for research, innovation, entrepreneurship and technology adoption. Desirous of expanding the possibilities for cooperation to other areas for mutual benefit, with special emphasis on collaborative projects.

Are entering into a LoU as hereinafter stated;

2. Objective

The objective of this LoU is to express the willingness of both parties to engage in an effort to promote Career Counselling as a part of the education system as well as to bridge a gap between the labour force and the labour market. Specific activities under this LoU will be identified through consultation between the two parties. CoE agrees to provide the platform to assist Gautam Buddha University, Greater NOIDA to carry out activities that will expand the outreach and participation of the stakeholders.

3. Scope

3.1 FICCI through its dedicated project "Centre of Excellence for Career Counselling" and Gautam Buddha University, Greater NOIDA desire to collaborate on the subject of



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"Career Counselling" and "National Career Service" with the following student centric elements:

- a. Organize conferences/workshops/seminars at the host college/institutions.
- b. Host Institutions to develop toolkit and promotional materials for the respective Conferences/Workshops
- c. Any other initiative/program mutually agreed upon in due course.

3.2 Both parties desire to collaborate on career counselling thought leadership with the following elements:

- a. Dissemination of career counselling tools with network institutions.
- b. Encourage faculties, teachers of network institutions for Counsellor training and capacity building programs implemented by CoE.
- c. Bringing Industry experts and domain specialists for capacity building program.

3.3 Both Parties desire to collaborate on creating "on the job learning" opportunities with following elements:

- a. Encouraging industry to create workplace based learning opportunities for students.
- b. Creating industry based "on the job learning" through appropriate internship/apprenticeship opportunities for students.
- c. Collaborating for placement activities by bringing stakeholders and participating in job fairs.

3. Deliverables:-

Both parties under this project will carry out following activities:

- While FICCI will reach out to partner institutes/organization like UNDP, ILO, Industries, Ministries to bring more participation. Gautam Buddha University, Greater NOIDA will also reach out to its existing partners for more participation.
- To strategies and propose outreach framework for each of the activities ex. Workshops.
- To strategies and propose branding and communication.
- Prepare the key recommendations from each of the activities like workshops
- Provide Career Counselling online and offline tools
- Conduct counsellor training and capacity building programs.
- Establish linkages with industry and employers to create workplace based training opportunities (internship and apprenticeship) and complement placement activities through conduction of job fairs.

Obligations of Gautam Buddha University, Greater NOIDA are as follows:

- Provide administrative support to CoE to implement various initiatives.
- Inform local administration to coordinate and provide support with all activities and necessary approvals
- Participation of Senior officials at the proposed activities.



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- Bear the cost of activities related to Autonomy and Leadership Conferences/Workshops/other activities within the scope of the collaboration when exclusive for GBU.
- In case of job fairs which will "open for all event" infrastructure cost as per the approved rental and other rates will be paid by FICCI CoE.
- Dissemination of career counseling tools.
- Encourage faculties, teachers of institutions for capacity building program learning to Counselor training and certification programs.
- Provide outreach channels to source and mobilize students for workplace based training /on the job learning opportunities created by FICCI.

5. General Terms of LoU

5.1 Duration of LoU: This LoU shall be operational upon signing and will have an initial duration of one year. All activities conducted before this date within the vision of the joint collaboration will be deemed to fall under this LoU.

5.2 Coordination: In order to carry out and fulfill the aims of this agreement, both parties will appoint an appropriate person(s) to represent its organization and to coordinate the implementation of activities.

5.3 Disputes: If any contradictory views or disputes arise regarding the scope of delivery of program. It will be solved amicably between the parties.

5.4 Confidentiality: Each party agrees that it shall not, at any time, after executing the activities of this LoU, disclose any information in relation to these activities or the affairs of business or method of carrying on the business of the other without consent of both parties.

5.5 Termination of LoU: The partnership covered by this LoU shall terminate upon completion of the agreed upon period. The agreement may also be terminated with a written one month notice from either side. In the event of non-compliance or breach by one of the parties of the obligations binding upon it, the other party may terminate the agreement with immediate effect by giving a show cause notice and if the reason thereof is not found satisfactory.

5.6 Extension of Agreement: The LoU may be extended provided the parties agree upon, and can provide the necessary resources.

5.7 Communications: All notice, demands and other communication under this agreement in connection herewith shall be written in English or Hindi language as per mutual consent and shall be sent to the last known address, email, or fax of the concerned party. Any notice shall be effective from the date on which it reaches the other party.



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6. Other Provisions

6.1 Costs and pricing incurred during the organizing of events under the program would be on case to case basis.

6.2 Gautam Buddha University, Greater NOIDA shall inform CoE of any event, which could have a negative influence on or endanger the successful accomplishment of the tasks described in the agreement.

6.3 Gautam Buddha University, Greater NOIDA and CoE shall not use each other's name and logo in any promotional literature or information without each other's written approval.

6.4 Beside the agreed upon technical support and cost share payments to be stipulated in the Addendums to this LoU, CoE has no other legal and financial obligations.

The terms and provisions in this LoU also apply to any subsequent Addendum to this agreement.

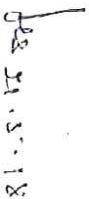
IN WITNESS WHEREOF, the parties here to have executed this LoU on the ___ day of ___ [Date].

For FICCI :



Name: Shobha Mishra Ghosh
Designation: Assistant Secretary General
Date :

For Gautam Buddha University,
Greater Noida:



21.05.18

Name: Dr Ashok Kumar Singh
Designation: Registrar
Date:

